

SD HOUSING FOR THE HOMELESS CONSORTIUM (SDHHC) MEETING

10:00 a.m. to 3:00 p.m.

December 4, 2018

SD Housing Development Authority, Pierre, SD

Agenda

10:00 – 10:30	Welcome, Introductions, & Membership
10:30 – 11:45	Point-In-Time Count Training
11:45– 12:45	Lunch
12:45 – 1:15	Coordinated Entry System
1:15 – 1:30	CoC HMIS NOFA
1:30 – 2:00	Data Quality and LSA
2:00 - 2:30	SDHHC Committee Reports
2:30 – 3:00	Town Hall Discussion
3:00 -	Adjourn

Meeting Minutes:

Welcome & Introductions

SDHHC member meeting attendees were welcomed and completed a round of introductions of themselves and agency or group affiliations to begin the meeting. Attendance was recorded for those attending in person in Pierre and via meeting Skype link.

Membership:

The central theme for membership in SDHHC remains inclusion. The goal is to add additional membership and SDHHC seeks to be representative of South Dakota and those experiencing homelessness. SDHHC members were asked to actively recruit individuals and groups. SDHHC members may forward to CoC Administrator contact information of potential members and their will be follow-up.

Point-In-Time (PIT) Count:

PIT is a one day snapshot of homelessness. The PIT count day for SD is 1/22/19. HUD allows for a week range in deciding PIT count date for CoC's. The goal is that 90% of PIT surveys will be entered by use of mobile application. PIT committee reviewed concerns recorded from 2018 and has worked to improve count process.

Housing Inventory Count (HIC):

HUD did make some changes to the Housing Inventory Count (HIC) forms for this year. There are now only three targeted populations to record; DV, HII/Aids, and none of the above.

Recording correct funding sources is very important.

The VA Transitional Houses are no longer considered homeless programs.

DV programs will complete PIT/HIC forms as in the past and SDHHC will collect directly.

PIT Count and Training:

PIT committee for SDHHC began meeting October.

Regional/City Coordinators are asked to contact Davis with questions.

Concerns recorded from 2018 count have been addressed. SIMTECH has made corrections to count App at our request.

PIT is in test mode. Set-up key is SD2019. Paper should be considered the last resort.

Mobile application should be used.

Make sure to select the proper organization and projects for sheltered count.

The proper projects have "2019" in the program name.

Obsolete programs have "do not use."

Mobile App will work without cellular or WIFI. Volunteers will need to download the app and have it pulled up and ready to go prior to loss of WIFI and cellular. The surveys are saved in draft form and later will need to be submitted, after WIFI or cellular is restored.

Observations count should be extremely limited and reserved for specific instances only. A note needs to be made for the rationale behind using the observation as opposed to complete the survey.

If an unsheltered survey is selected and the individual is actually sheltered the app will require the survey to be redone. This is a correction from last year. The app will no longer allow sheltered to be recorded as unsheltered and this should correct many of the challenges we encountered last year.

Davis will follow-up on incomplete surveys by contacting surveyors.

It is highly important that the organization and project info in the mobile App is correct. SDHHC members were asked to review these for their programs and communities.

Regional/City PIT Coordinators:

Laurie Thielmann - Region 1

Maryann Leanna – Rapid City

Pat Gallagher – Region 2

Darci Bultje – Region 3

Arleen Weerheim and Tammie Denning- Region 4

Pat described his contacts with homeless projects in Region 2. Tammie described some ideas for organizing in Sioux Falls.

Arleen plans to cover outlying counties in Region 4.

The need to have reports from every county was discussed.

Heather Bailey discussed efforts by the VA for PIT count and follow-up with veterans.

Jamison discussed the use of veteran contact form again this year.

There was a discussion on the important questions, "Where do you plan to sleep on the night of the count?"

Slides were presented that showed PIT count work flow in mobile app.

Coordinated Entry System (CES):

CES has been up and running since August.
Case conferencing is occurring for the 4 CES regions.

CES Next Steps:

Side door closure. The plan is to continue to move forward on referrals from CES into housing. Programs need to move to accepting housing referrals only via CES.

Marketing efforts for CES continue. Steve Stunes discussed marketing related ideas and presentations he has been making to community groups. Steven asked for ideas for groups he may present information.

Procedures for CES continue to evolve and become more defined. Updates, review, and changes to the CES Policy and Procedures Manual are slated to begin in February.

There are some differences between the regions and the current processes.

Lorraine Polak began discussion on CES and requested input.

Andrea Denke reported that region 1 is meeting 2x per month currently. The region has been adding individuals to the case conference.

Davis reported that Region 2 & 3 meet together weekly. Region 2 has had a limited amount of folks enter wait list. Davis reported that there are folks declining to enter CES in region 2 in shelter.

Joe Tielke discussed concerns with the narrative being used to explain CES to potential participants.

Darci Bultje discussed Region 3. Case conferencing seems to be going well in the region. The lack of PSH is a concern. Folks are being placed in RRH programs that qualify for PSH. There are not many other agencies in region 2 & 3 to refer participants.

Stephanie Monroe reported on Region 4. Stephanie reports that ICAP and SEBH have been participating on calls as has Sioux Falls Housing. This has been very helpful. A goal is to have shelter staff on the calls.

Tammie D. discussed the challenges with communicating with shelters in Sioux Falls. The belief is that there are families in shelter in Sioux Falls that are not being reached.

Melissa Jungemann commented that there are likely people that don't realize that they can call the call center to enter CES.

Tammie discussed the challenges of contacting homeless folks to offer housing after referral for housing and reports that it has been a struggle to locate individuals.

Melanie Bliss reported that the Sioux Falls churches downtown may need info on CES.

A couple people suggested we have larger CES posters made for locations like community banquets.

CES Next Steps:

Continue marketing efforts and community meetings, manual update, review process developed, by-name list review, case conferencing processes refined, CES workflow adjustments/additions, additional participants enrolled, review regions.

CoC HMIS NOFA:

SDHHC will complete application. Looking at funding application to further end user training and data cleaning. SDHHC will need to provide evidence of the need of this funding to improve HMIS.

Data Quality and Longitudinal System Analysis:

Data quality improvement remains paramount to efforts of SDHHC. CoC grantees are competing quarterly APR and progress is evident. Taking a closer look at data as part of LSA process. Missing data remains an issue.

SDHHC Committee Reports:

PAC – Stephanie Monroe reports that the PAC has met monthly this quarter and updated the CoC Gov. Charter. PAC time has been spent on CES, revising the CoC Competition Ranking Tool and other issues.

Homeless summit is scheduled for June 2019.

Youth- Melissa Jungemann reports that committee is meeting at least monthly. Progress on Youth Advisory Board (YAB) continues. TA for YAB is approved.

Veteran – Davis reports that by-name list case conferencing continues bi-weekly. There has been a large reduction in Veteran homeless numbers this past year. The federal benchmarks are being met. There may be additional homeless veterans meeting the chronic definition that need to be updated. Jamison and Heather discussed VA efforts.

Paul reported that non-VA eligible veterans are still evident.

HMIS – Denise and Joe discussed HMIS committee. HMIS NOFA may provide important funding for moving data quality and end user training goals forward.

PIT Count Committee – Davis reported that anyone wishing to be involved should reach out to Regional/City Coordinators. If folks want to join committee inform Davis. Committee has been meeting since October and organizing statewide for the count.

Native American Committee – Davis continue to have meetings every few weeks. Developing a strategy for the New Year. Seeking additional folks to join.

CES Committee – Davis, Denise, and Stephanie reported that committee meets bi-weekly. Access points, referral agencies, regional coordinators, service providers all attending.

Town Hall Discussion:

2019 Homeless Summit is June 18-19. Please send any ideas for topics and speakers.

Lorraine – Send any items to include on SDHHC web site. Abbott House has received funding for youth housing in Rapid City.

Joe – Pathways has a waiting list at for shelter. Yankton community is discussing the need for recovery housing program.

Jamison – Standing Rock Sioux Tribe has Veteran Stand Down scheduled for December 12-13.

Christy VanDewetering - Very busy for DV shelter in Madison this fall. They are looking for a new shelter site.

Next meeting is tentatively set for 03/5/19 at Chamberlain. PAC will plan to address quarterly meeting options.

Adjourned: