

## **Before Starting the Project Application**

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2017 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2017 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2017 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2017 CoC Program NOFA.

## 1A. SF-424 Application Type

**1. Type of Submission:**

**2. Type of Application:** CoC Planning Project Application

**If Revision, select appropriate letter(s):**

**If "Other", specify:**

**3. Date Received:** 09/22/2017

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**6. Date Received by State:**

**7. State Application Identifier:**

## 1B. SF-424 Legal Applicant

### 8. Applicant

**a. Legal Name:** South Dakota Housing Development Authority

**b. Employer/Taxpayer Identification Number (EIN/TIN):** 46-0318666

<b>c. Organizational DUNS:</b>	062197517	PLUS 4	
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### d. Address

**Street 1:** 3060 East Elizabeth Street

**Street 2:** PO Box 1237

**City:** Pierre

**County:** Hughes

**State:** South Dakota

**Country:** United States

**Zip / Postal Code:** 57501

### e. Organizational Unit (optional)

**Department Name:** Department of Rental Housing

**Division Name:** Department of Rental Housing

### f. Name and contact information of person to be contacted on matters involving this application

**Prefix:** Mrs.

**First Name:** Lorraine

**Middle Name:**

**Last Name:** Polak

**Suffix:**

**Title:** Director Rental Housing Development

**Organizational Affiliation:** South Dakota Housing Development Authority

**Telephone Number:** (605) 773-3108

**Extension:**

**Fax Number:** (605) 773-5154  
**Email:** [lorraine@sdhda.org](mailto:lorraine@sdhda.org)

## 1C. SF-424 Application Details

**9. Type of Applicant:** A. State Government

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Title:** CoC Program

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-6100-N-25

**Title:** Continuum of Care Homeless Assistance Competition

**13. Competition Identification Number:**

**Title:**

## 1D. SF-424 Congressional District(s)

**14. Area(s) affected by the project (state(s) only):** South Dakota  
**(for multiple selections hold CTRL+Key)**

**15. Descriptive Title of Applicant's Project:** SD-500 CoC Planning Application FY2017

**16. Congressional District(s):**

**a. Applicant:** SD-000  
**b. Project:** SD-000  
**(for multiple selections hold CTRL+Key)**

**17. Proposed Project**

**a. Start Date:** 07/01/2018  
**b. End Date:** 06/30/2019

**18. Estimated Funding (\$)**

**a. Federal:**  
**b. Applicant:**  
**c. State:**  
**d. Local:**  
**e. Other:**  
**f. Program Income:**  
**g. Total:**

## 1E. SF-424 Compliance

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** b. Program is subject to E.O. 12372 but has not been selected by the State for review.

**If "YES", enter the date this application was made available to the State for review:**

**20. Is the Applicant delinquent on any Federal debt?** No

**If "YES," provide an explanation:**

## 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

### 21. Authorized Representative

**Prefix:** Mr.

**First Name:** Mark

**Middle Name:**

**Last Name:** Lauseng

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (605) 773-3181  
**(Format: 123-456-7890)**

**Fax Number:** (605) 773-5154  
**(Format: 123-456-7890)**

**Email:** mark@sdhda.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/22/2017



# 1G. HUD 2880

**Applicant/Recipient Disclosure/Update Report - Form 2880**  
**U.S. Department of Housing and Urban Development**  
**OMB Approval No. 2510-0011 (exp.11/30/2018)**

## Applicant/Recipient Information

### 1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** South Dakota Housing Development Authority

**Prefix:** Mr.

**First Name:** Mark

**Middle Name:**

**Last Name:** Lauseng

**Suffix:**

**Title:** Executive Director

**Organizational Affiliation:** South Dakota Housing Development Authority

**Telephone Number:** (605) 773-3181

**Extension:**

**Email:** mark@sdhda.org

**City:** Pierre

**County:** Hughes

**State:** South Dakota

**Country:** United States

**Zip/Postal Code:** 57501

**2. Employer ID Number (EIN):** 46-0318666

**3. HUD Program:** Continuum of Care Program

**4. Amount of HUD Assistance Requested/Received:** \$52,883

(Requested amounts will be automatically entered within applications)

**5. State the name and location (street address, city and state) of the project or activity:** SD-500 CoC Planning Application FY2017 3060 East Elizabeth Street Pierre South Dakota

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

**Part I Threshold Determinations**

**1. Are you applying for assistance for a specific project or activity?** Yes  
(For further information, see 24 CFR Sec. 4.3).

**2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.** No

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

**I AGREE:**

**Name / Title of Authorized Official:** Mark Lauseng, Executive Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 07/24/2017

# 1H. HUD 50070

## HUD 50070 Certification for a Drug Free Workplace

**Applicant Name:** South Dakota Housing Development Authority

**Program/Activity Receiving Federal Grant Funding:** CoC Program

**Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:**

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and**

X
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**accurate.**

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

### Authorized Representative

**Prefix:** Mr.

**First Name:** Mark

**Middle Name**

**Last Name:** Lauseng

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (605) 773-3181  
**(Format: 123-456-7890)**

**Fax Number:** (605) 773-5154  
**(Format: 123-456-7890)**

**Email:** mark@sdhda.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/22/2017

## **CERTIFICATION REGARDING LOBBYING**

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

**the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:**

X
---

**Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

**Applicant's Organization:** South Dakota Housing Development Authority

**Name / Title of Authorized Official:** Mark Lauseng, Executive Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/22/2017

# 1J. SF-LLL

**DISCLOSURE OF LOBBYING ACTIVITIES**  
**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.**  
**Approved by OMB0348-0046**

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

**Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?** No

**Legal Name:** South Dakota Housing Development Authority  
**Street 1:** 3060 East Elizabeth Street  
**Street 2:** PO Box 1237  
**City:** Pierre  
**County:** Hughes  
**State:** South Dakota  
**Country:** United States  
**Zip / Postal Code:** 57501

**11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

I certify that this information is true and complete.

X

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Mark

**Middle Name:**

**Last Name:** Lauseng

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (605) 773-3181  
**(Format: 123-456-7890)**

**Fax Number:** (605) 773-5154  
**(Format: 123-456-7890)**

**Email:** mark@sdhda.org

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/22/2017



## 2A. Project Detail

- 1a. CoC Number and Name:** SD-500 - South Dakota Statewide CoC
- 1b. Collaborative Applicant Name:** South Dakota Housing Development Authority
- 2. Project Name:** SD-500 CoC Planning Application FY2017
- 3. Component Type:** CoC Planning Project Application

## 2B. Project Description

### **1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.**

The South Dakota Housing Development Authority (SDHDA) is the Collaborative Applicant and the lead agency overseeing HUD CoC compliance and obligations for SD-500. The 2017 Planning Grant will be utilized to pay for SDHDA staff time and expenses to plan, organize, and facilitate the ongoing operations of the SD CoC and continue to work on implementation of the Coordinated Entry System (CES).

Ongoing CoC operations include holding quarterly meetings, strengthening public relations and soliciting new members. In addition SDHDA staff works with the PAC (Policy and Advisory Council), the governing board for SD-500, for ongoing monitoring of CoC recipients by reviewing data quality, performance measurements and assisting with program performance as appropriate. SDHDA also administers the Emergency Solutions Grants Program (ESG) and is the HMIS lead agency. The individuals who work on CoC, ESG, and HMIS are located within the same department of SDHDA and work closely to ensure programs are aligned, geographical areas of the state are served, and informed decisions are made. The SDHDA CoC Administrator is also the keeper of the statewide master-list of homeless veterans working with Veteran's Services to ensure veterans are being quickly identified and housed.

May 2017, SDHDA contracted with a Technical Assistance (TA) Provider, Corporation for Supportive Housing (CSH) for development of a Coordinated Entry System (CES). The Coordinated Entry System will be developed by the end of 2017, but full implementation will be ongoing. It is anticipated that a portion of the 2017 planning grant funds will be utilized for staff expenses for CES administration. Staff will coordinate meetings and work with CoC committees to establish goals, timelines, and achieve results. As a balance of state CoC, regional meetings will be necessary to ensure a comprehensive system is established.

The 2015 and 2016 CoC planning grants assisted with contractual agreements with South Dakota Community action agencies to broaden CoC outreach to all areas of the state as well as enhancing data collection. The next step of the PIT process is working with SDHDA's Data Analyst to utilize GIS mapping for location of homeless households and the corresponding services and available housing units. This data tool will be an important part of coordinated entry success.

### **2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

Processes to create CES for SD are in full swing. A CES design workshop attended by CoC wide stakeholders in August 2017, and facilitated by CSH Technical Advisors, created a CES plan for South Dakota. Several CoC committees currently exist and additional committees will be created for CES implementation. The committees will create action steps and corresponding

time frames for the next six months, twelve months, and two years. Implementation of CES will be an ongoing process. The PAC and SDHDA are currently discussing the best approaches to ensure effective and timely completion of CES implementation. It is anticipated that additional staffing will be necessary but details of job duties and funding of this position are still being discussed. Recommendations will be discussed at the next CoC meeting with a goal of hiring for this position by the end of 2017. PIT count planning, organizing, and improvement efforts continue throughout the year for the CoC. The current mobile application will be utilized for 2018 PIT count. SDHDA's DATA Analyst will be creating a Point-In Time application through GIS mapping for 2019 count. Currently SDHDA financed housing units are incorporated into the GIS mapping with the services and homeless count data being incorporated within the next 18 months. For ongoing operations, data from CoC funded projects is reviewed at least quarterly. The SDHDA's CoC Administrator, ESG Program Coordinator, and the Director of Rental Housing Development meet at least monthly to discuss progress, address challenges, and review outcomes in CoC planning efforts. Through improvement of data quality, examination of and review of project data, the CoC and ESG project funding selection committees make informed decisions to meet the needs of those in the SD-500 CoC experiencing homelessness.

**3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects?**

The requested funds will assist the CoC to increase accountability within the CoC and ESG funded projects by promoting greater transparency, accuracy, timeliness of reports, and consistency of responses within a developing Coordinated Entry System. Accurate and timely data collection, and continued quarterly evaluations of project level data, will more accurately measure project performance and be used to evaluate project effectiveness and the more efficient allocation of limited resources.

The CoC duties of operations, coordination, planning, data collection, and implementation of CES takes staff time and resources. SDHDA currently has a full-time staff person for CoC Administration, this position is paid for by SDHDA. The CoC planning grant funds will improve SD CoC's ability to evaluate the outcome of CoC and ESG projects by allowing SDHDA to hire or contract for additional staffing for CES implementation. By removing the CES implementation from the CoC Administrator's primary duties, it allows the CoC Administrator to concentrate on efficiencies of the programs, data quality and over-all program administration as described above. These day to day tasks often can be overlooked when major tasks such as CES implementation come into play and so it is important to ensure adequate staffing which can be completed with additional funding through the planning grant.

**4. How will the planning activities continue beyond the expiration of HUD financial assistance?**

The funds received and utilized for CES development will have a lasting impact on outcome improvements for those experiencing homelessness in South Dakota. CES development and implementation will create a more efficient and centralized system that will be monitored and measured consistently for project

and system level performance. The ongoing improvement in data quality including; PIT count data, project level data and system level data, will result in more accurate decision making based on performance. The information collected will be employed to better address measurable needs and more efficiently allocate resources within the CoC to meet these needs. The ongoing daily duties and planning activities of the CoC will continue to be carried out by the CoC Administrator whose position is currently paid by SDHDA. The improvement of the PIT and GIS mapping will be completed by the Data Analyst position, also paid for by SDHDA. Efficiencies and better data collection created by CES and improved PIT data will allow for planning activities to continue beyond HUD funding.

### 3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Quarterly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? No

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? No


4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

### 3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Committee Name	Role of the Committee (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Veteran	Established to help CoC meet the goal of ending Veteran Homelessness in SD. Works in close collaboration with Vets@home initiative Technical Advisor.	Bi-Monthly	Rapid City VA, Sioux Falls VA, Corner Stone Rescue Mission SSVF, Volunteers of America, State of South Dakota Office of Veteran's Affairs, PAC
HMIS	The committee works to ensure that any concerns with HMIS are addressed by the CoC. The committee has been exploring the expansion of HMIS as part of Coordinated entry system development and implementation.	Monthly	Pathways, VOA Dakotas, Missouri Shores DV, ROCS, SDHDA, ICAP, Cornerstone rescue mission
Youth	Explore services and options for youth experiencing homelessness and prevention of youth homelessness.	Monthly	VOA Dakotas, WAVI, Safe Harbor, SD Dept. Social Services, SDHDA, Lutheran Social Services SD, SD Dept. Education
Point in Time	Develop strategies to cover wide geography of CoC, plan and complete PIT count	Quarterly	Grow SD, SDHDA, City of Rapid City, Weave, ROCS
Coordinated Entry	Develop and planning for SD CoC Coordinated Entry System. Implementation of CES.	Monthly	Minnehaha Co., VOA Dakotas, Pathways Shelter, SDHDA, Cornerstone Rescue Mission, City of Rapid City, ICAP

## 4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

### Summary for Match

Total Value of Cash Commitments:	\$13,221
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$13,221

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Private	South Dakota Hous...	08/22/2017	\$13,221

## Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Private
- 4. Name the source of the commitment:** South Dakota Housing Development Authority  
**(Be as specific as possible and include the office or grant program as applicable)**
- 5. Date of Written Commitment:** 08/22/2017
- 6. Value of Written Commitment:** \$13,221



## 4B. Funding Request

**1. Will it be feasible for the project to be under grant agreement by September 30, 2019?** Yes

**2. Does this project propose to allocate funds according to an indirect cost rate?** Yes

Indirect cost rate proposals should be submitted as soon as the applicant is notified of a conditional award and no later than three months after the award.

Conditional award recipients will be asked to submit the proposal or approved rate during the e-snaps post-award process.

**a. Please complete the indirect cost rate schedule below:  
 (At least one row must be entered)**

Administering Department/Agency	Indirect Cost Rate	Direct Cost Base
South Dakota Housing Development Authority	60.57%	\$73,635.00

**b. Has this rate been approved by your cognizant agency?** Yes

**c. Do you plan to use the 10% de minimis rate?** No

**3. Select a grant term:** 1 Year

**A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	.75 FTE for Coordinated Entry Activities	\$39,663
2. Project Evaluation	01. FTE	\$5,288
3. Project Monitoring Activities	.05	\$2,644

<b>4. Participation in the Consolidated Plan</b>		
<b>5. CoC Application Activities</b>		
<b>6. Determining Geographical Area to Be Served by the CoC</b>		
<b>7. Developing a CoC System</b>		
<b>8. HUD Compliance Activities</b>	.10 FTE	\$5,288
<b>Total Costs Requested</b>		\$52,883
<b>Cash Match</b>		\$13,221
<b>In-Kind Match</b>		\$0
<b>Total Match</b>		\$13,221
<b>Total Budget</b>		\$66,104

**Click the 'Save' button to automatically calculate the Total Assistance**

## 5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No	2017 CoC Planning...	08/22/2017
2. Other Attachment(s)	No		

## **Attachment Details**

**Document Description:** 2017 CoC Planning Grant Match

## **Attachment Details**

**Document Description:**

## 5B. Certification

### A. For all projects:

#### Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

**Additional for Rental Assistance Projects:**

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

**B. For non-Rental Assistance Projects Only.**

**20-Year Operation Rule.**

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

**1-Year Operation Rule.**

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

**C. For Rental Assistance Only.**

**Supportive Services.**

It will make available supportive services appropriate to the needs of the population served and equal in value to the aggregate amount of rental assistance funded by HUD for the full term of the rental assistance.

**D. Explanation.**

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

**Name of Authorized Certifying Official:** Mark Lauseng

**Date:** 09/22/2017

**Title:** Executive Director

**Applicant Organization:** South Dakota Housing Development Authority

**PHA Number (For PHA Applicants Only):**

**I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to**

X
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**criminal, civil, or administrative penalties .**   
**(U.S. Code, Title 218, Section 1001).**

## 6A. Submission Summary

Page	Last Updated
<b>1A. SF-424 Application Type</b>	No Input Required
<b>1B. SF-424 Legal Applicant</b>	No Input Required
<b>1C. SF-424 Application Details</b>	No Input Required
<b>1D. SF-424 Congressional District(s)</b>	08/22/2017
<b>1E. SF-424 Compliance</b>	08/01/2017
<b>1F. SF-424 Declaration</b>	08/01/2017
<b>1G. HUD 2880</b>	08/01/2017
<b>1H. HUD 50070</b>	08/01/2017
<b>1I. Cert. Lobbying</b>	08/01/2017
<b>1J. SF-LLL</b>	08/01/2017
<b>2A. Project Detail</b>	08/01/2017



<b>2B. Description</b>	09/22/2017
<b>3A. Governance and Operations</b>	08/01/2017
<b>3B. Committees</b>	08/24/2017
<b>4A. Match</b>	09/20/2017
<b>4B. Funding Request</b>	08/29/2017
<b>5A. Attachment(s)</b>	08/22/2017
<b>5B. Certification</b>	08/16/2017

SOUTH DAKOTA  
**Housing**  
DEVELOPMENT AUTHORITY

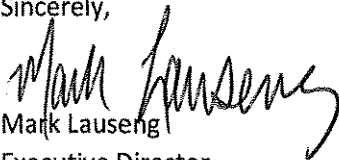
August 22, 2017

US Department of Housing and Urban Development  
1670 Broadway  
Denver, Colorado 80202

To whom it may concern:

This is to certify the South Dakota Housing Development Authority will provide cash match in the amount of \$13,221 for the 2017 Continuum of Care Planning Grant if it is awarded funding currently requested in the 2017 in the 2017 Continuum of Care Competition for \$52-882 for a period of one year. If you have any questions, please don't hesitate to give me a call.

Sincerely,

  
Mark Lauseng  
Executive Director

