

**SDHHC**  
**Policy Advisory Committee (PAC)**  
**11-8-18 Meeting Minutes**

**Members present**

Joseph Tielke, Co-Chair  
Stephanie Monroe, Co-Chair  
Chelsie Ogaard, Secretary  
Anita Deranleau  
Melanie Bliss  
Joanne Hairy Shirt

**Members absent**

Kim Clausen  
Sherrie Scudder  
Andrea Denke  
Montie Barclay

**Other attendees (SDHDA)**

Davis Schofield

**Agenda**

- PAC Meeting minutes 10-11-18
- Draft changes for PAC Priority and Ranking
- Attached updated SDHHC CoC Governance Charter
- PIT/HIC Organization Efforts – HUD notice on changes
- Homeless Summit, June 18-19, 2019
- 2019 Legislative Day
- Youth Efforts, YAB, HUD TA application
- LSA

The Policy and Advisory Committee was represented by a quorum of members allowing for official business of SDHHC to be conducted. PAC meeting minutes from 10-11-18 were reviewed. Melanie Bliss requested that a grammatical correction be made to 10-11-18 minutes and on that being made, Stephanie Monroe motioned and Joseph Tielke seconded that the minutes be accepted as amended.

The first order of business today was a review and discussion on 2018 CoC Competition Ranking Tool and the changes made to the document from the suggestions offered by the PAC on 10-11-18. There was a general discussion on the HUD Leveraging information attached to CoC Ranking Tool and on the Housing First Checklist document also attached. PAC members seemed to value these 2 resources and inclusion of the resources in CoC Ranking Tool information planned for 2019 CoC Funding Competition. Davis Schofield described changes made to the CoC Ranking Tool language based upon the suggestions made by PAC members during the 10-11-18 meeting. A discussion was had in regards to leveraging

portion. PAC members were in agreement and Stephanie and Joseph made suggestions for changes to the language used in Part 6 – Leveraging of the CoC Ranking Tool. Amendments were made to the current language detailing the need for applicants to submit a dated letter with the application outlining the leveraging employed for the time frame of the grant including signed documentation of leveraging to be used. Stephanie opened discussion on Section 3 - Housing First for CoC Ranking Tool. Stephanie suggested an amendment to the language changing the word “Model” to “Approach” throughout document items in Section 3. Stephanie also suggested that the “4 components of Housing First” an attachment link within Housing First Checklist: Assessing Projects and Systems for a Housing First Orientation also be distributed in 2019 to CoC applicants. Joseph moved to approve CoC Ranking Tool as amended and Melanie seconded.

The next order of business was a brief discussion on the SDHHC CoC Governance Charter which has been amended and updated per PAC directive. This document will be reviewed again in yearly review plan in 2019. PAC members were supplied a copy of approved document via email.

The PAC proceeded to the next item on agenda, a discussion on current planning and organization for 2019 PIT/HIC Count for South Dakota. Davis provided a description of current efforts and planning progress. Organizing and planning is in full swing statewide and partnerships with stakeholders are being strengthened. Lessons learned from the past are being incorporated. Training is key to successful count. HUD notice CPD-18-080 details changes to PIT/HC and Davis described the highlights of the changes. The PAC was informed of the work being done to properly complete the Housing Inventory Chart. Melanie, Stephanie, Joseph, Chelsie, Joanne, and Anita all contributed to the discussion. Melanie discussed HOPWA programs and Joanne discussed VA programs relating to HIC. Stephanie offered to assist with organization efforts in Sioux Falls.

PAC next addressed plans for 2019 Homeless Summit which is June 18-19 at Chamberlain. PAC members discussed ideas for the programming for the summit. Joseph discussed the recent Housing Workshops in Sioux Falls and suggested we plan to have small group activities as part of the itinerary and Joseph reported that having as much interaction as possible with attendees was a good idea including hands on activities. Joseph suggested an Ask SDHDA anything session. Melanie Suggested that information on HOPWA would be helpful and Stephanie discussed other “specialized” program information that would be helpful. Joseph suggested that the summit cast a wide net and try to incorporate a larger audience by involving more related groups that aren’t currently attending like native work force development groups.

The PAC discussed 2019 Legislative Day. There was a brief review of the 2018 event. The PAC discussed partnering with NAMI again. There was a brief discussion on affordable housing and rural mental health related issues as they had been issues during the recent gubernatorial election. Stephanie requested that information be shared from the state study on mental health. Davis will research information on the study to share with PAC. The PAC decided to partner once more with NAMI and other partners for 2019 Legislative Day. Davis will plan to make contact with NAMI Director.

There was a discussion on the SDHHC Youth Committee goals involving development of a Youth Advisory Board (YAB). Davis discussed current efforts to organize YAB and efforts involving identifying any gaps in services and housing options for youth experiencing homelessness. PAC was informed of a Technical Assistance (TA) application that was submitted to HUD for assistance in YAB creation and maintenance and assistance with identifying gaps in services and housing options for youth in SD.

Chelsie asked if Melissa Jungemann, youth committee chair had been made aware of TA application and Davis will follow-up to make sure Melissa is provided info asap. Davis discussed the opportunity SD may have to significantly reduce youth homelessness by targeting services and housing where needed by employing data in the efforts and YAB. The Pac was informed that SD counted 77 unaccompanied youth in 2018 PIT Count. A discussion was had on the significant reduction seen in Veteran homelessness in SD this past year. Joanne Harry Shirt discussed the challenges that continue to be evident with a lack of housing inventory for Veterans in her region. Joanne reports that there are monies available in the form of HUD/VASH tribal vouchers but no inventory for Native Veterans to access in tribal areas.

The PAC was informed of Longitudinal Systems Analysis (LSA). The LSA replaces the AHAR. The AHAR reports were distributed to the PAC via email previously. PAC was informed that data quality improvement continues to be a major effort of SDHHC efforts. Davis reported that SDHDA is working to prepare to submit the LSA. The Pac was informed of various challenges to LSA submittal.

The meeting was formally adjourned. Joseph moved and Stephanie seconded to adjourn. The next general monthly PAC meeting will be Thursday, December 13, 2018 at 11 am central time.